

A Regular Meeting of the Troy Library Board was held Thursday, September 11, 2003 at the Office of the Library Director. Joanne Allen, Chairman, called the meeting to order at 7:30 P.M.

ROLL CALL

PRESENT: Joanne Allen
Lynne Gregory
Brian Griffin
Nancy Wheeler
Audre Zembrzuski
Steve Zhang, Student Rep.
Brian Stoutenburg, Library Director

The Pledge of Allegiance to the Flag was given

Resolution #LB-2003-09-001

Moved by Wheeler

Seconded by Gregory

RESOLVED, That the Minutes of August 21, 2003 be approved

Yes: 5—Allen, Gregory, Griffin, Wheeler, Zembrzuski

No: 0

MOTION CARRIED

Reviewed Agenda entries

Resolution #LB-2003-09-002

Moved by Gregory

Seconded by Zembrzuski

RESOLVED, That the Agenda be approved

Yes: 5—Allen, Gregory, Griffin, Wheeler, Zembrzuski

No: 0

MOTION CARRIED

REGULAR BUSINESS

The Behavior Policy was discussed particularly on the issues of drinks, food and cell phone usage in the library. Stoutenburg will draft a new policy for review at the next meeting.

REPORTS & COMMUNICATIONS

Director's report.

The draft of the RFP for the Library space needs/feasibility study has been sent to Purchasing for their review. The Building Committee will meet after that review is completed. A new "outreach" service is being introduced. It will focus on service to local daycare centers and will attempt to foster and promote the value of books and literacy in young children, and to introduce families and early childhood educators to all that the library has to offer. This will start out as a pilot program to about five day care centers. Staff has been discussing how to strengthen our adult "outreach" effort. The Grand Opening of our Teen Resource Center was well attended and well received. The library hosted the Suburban Library Cooperative Council and all were impressed with our facility. The Summer Reading Programs for both children and teens were successful in attracting more signups than last year, but the completion rates were down. Staff will be exploring ways to change the program for next year that would encourage more participants to complete.

Board Member comments. Wheeler mentioned an upset patron who had materials on hold and when they came to the library, the books were not there. Another Patron complained that there were no "quiet" areas to study. Gregory asked when we would have a Board member rotate back onto the Cooperative Board.

Friends of the Library. Allen reported that the Friends had not met during the summer, but will meet on September 16th. An October issue of the Newsletter is planned, and a membership drive in the City water bill mailing is being explored.

Monthly Reports (August). Statistics were affected by the 1½-day closing due to the blackout. Circulation for the month of August compared with the same time period a year ago showed an increase of 11.6%. There was a decrease for the month in Patron visits by 2.3%. Program attendance was down 39.4% for the month. The number of library programs offered was down 12.1% for the month.

Staff Changes.

Promoted: David Jensen, from Library Assistant to Library Aide.

Change of Status: Loren Fowler to a Substitute Library Assistant; Elizabeth Gambill to a Substitute Library Aide.

Resigned: Chelsea Zaug, Library Page; Steve Alexander, Library Aide.

Gifts. One gift of \$25.00 was received.

Informational Items. September TPL Calendar.

Contacts and Correspondence. 14 written comments from the public were reviewed.

Public Participation. There was no public participation.

The Library Board meeting adjourned at 8:30 P.M.

Joanne Allen
Chair

Brian Stoutenburg
Recording Secretary